



RQ-2

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

Debby Linhardt, Treasurer
Engel for Congress
462 California Road
Bronxville, NY 10708

APR 8 1997

Identification Number: C00236513

Reference: 30 Day Post-General Report (10/17/96-11/25/96)

Dear Ms. Linhardt:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a transfer of joint fundraising receipts (pertinent portion attached). You must provide a Memorandum Schedule A disclosing your share of gross receipts. Contributions from original contributors whose total contributions to your committee have exceeded \$200 during the calendar year 1996 should be itemized on this schedule. The itemization should include the full name, mailing address and zip code of the person, along with the name of his/her employer, the date of the contribution, his/her occupation, the election designation and the aggregate year-to-date amount of contributions made by this person. If necessary, please provide a memo Schedule A containing the required information. (11 CFR §102.17(c)(8)(i)(B))

-An expenditure to American Express for \$2,281.52 has been disclosed. When itemizing payments made to credit card companies you must list the name and address of the original vendor from which you purchased an item or a service. You should also show the date, the amount, and the purpose of the payment if you have paid in excess of \$200 this current year to the vendor. (11 CFR §104.9)

-Column A, Line 7(c) of the Summary Page should equal the difference of Line 7(a) and Line 7(b).